

Agenda

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Council

Date: **Monday 16 July 2012**

Time: **5.00 pm**

Place: **Council Chamber, Town Hall**

For any further information please contact:

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The meeting will also be available via a webcast. This means that people may choose to watch all or part of the meeting over the internet rather than attend in person. The webcast will be available to view on the City Council's website after the meeting.

Council

Membership

Lord Mayor

Councillor Alan Armitage

Deputy Lord Mayor

Councillor Mohammed Abbasi

Sheriff

Councillor Dee Sinclair

Councillor Elise Benjamin

Councillor Jean Fooks

Councillor Mohammed Altaf-Khan

Councillor Antonia Bance

Councillor Laurence Baxter

Councillor Tony Brett

Councillor Jim Campbell

Councillor Anne-Marie Canning

Councillor Bev Clack

Councillor Mary Clarkson

Councillor Colin Cook

Councillor Van Coulter

Councillor Steve Curran

Councillor Roy Darke

Councillor James Fry

Councillor John Goddard

Councillor Michael Gotch

Councillor Mick Haines

Councillor Sam Hollick

Councillor Rae Humberstone

Councillor Graham Jones

Councillor Pat Kennedy

Councillor Shah Khan

Councillor Ben Lloyd-Shogbesan

Councillor Mark Lygo

Councillor Sajjad Malik

Councillor Stuart McCready

Councillor Joe McManners

Councillor Mark Mills

Councillor Helen O'Hara

Councillor Susanna Pressel

Councillor Bob Price

Councillor Mike Rowley

Councillor Gwynneth Royce

Councillor David Rundle

Councillor Gill Sanders

Councillor Scott Seamons

Councillor Craig Simmons

Councillor Val Smith

Councillor John Tanner

Councillor Ed Turner

Councillor Oscar Van Nooijen

Councillor Ruth Wilkinson

Councillor David Williams

Councillor Dick Wolff

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SUMMONS

A meeting of the City Council will be held in the Council Chamber, Town Hall, on Monday 16 July 2012 at 5.00 pm to transact the business set out below.

Peter Sloman

Proper Officer

AGENDA

	Pages
1 MINUTES	1 - 26
Minutes of the ordinary meeting of Council held on 23 rd April 2012.	
Minutes of the Annual Council Meeting held on 23 rd May 2012.	
2 DECLARATIONS OF INTEREST	
3 APOLOGIES FOR ABSENCE	
4 APPOINTMENTS TO COMMITTEES	
5 LORD MAYOR'S ANNOUNCEMENTS	
6 SHERIFF'S ANNOUNCEMENTS	
7 ANNOUNCEMENTS BY THE LEADER	
8 ANNOUNCEMENTS BY THE CHIEF EXECUTIVE, THE CHIEF FINANCE OFFICER AND THE MONITORING OFFICER	
9 ADDRESSES BY THE PUBLIC	
To hear addresses from members of the public in accordance with Council	

Procedure Rule 11.8 for which the required notice (1.00pm on Thursday 12th July) and the full wording of the address has been given to the Head of Law and Governance.

10 QUESTIONS BY THE PUBLIC

To hear questions from the public in accordance with Council Procedure Rule 11.9 to the Leader or other Members of the City Executive Board for which the required notice (1.00pm on Thursday 12th July 2012) and the full wording of the question has been given to the Head of Law and Governance, and to hear responses from those Members.

CITY EXECUTIVE BOARD RECOMMENDATIONS - ITEMS 11 AND 12

11 TREASURY MANAGEMENT ANNUAL REPORT 2011/12

27 - 48

The Head of Finance has submitted a report which sets out the Council's treasury management activity and performance for 2011/12 and also sets out a proposed revision to the Treasury Management Strategy for 2012/13 – 2015/2016.

This report was submitted to the City Executive Board on 4th July 2012 and an extract from the minutes of this meeting is also attached.

Council is asked to approve the changes to the Treasury Investment Strategy as detailed in section 49-51 of the report.

12 INTRODUCTION OF ALTERNATIVELY FUELLED VEHICLES TO THE COUNCIL FLEET

49 - 58

The Head of Direct Services has submitted a report which seeks approval to add more electric vehicles to the Council's existing fleet.

The report was submitted to the City Executive Board on 4th July 2012 and an extract from the minutes is attached.

Council is asked to approve the inclusion of the additional budget in the Council's capital programme, highlighted in paragraph 9 of the report, funded from the savings in running expenses over the life of the asset as part of the spend to save initiative.

13 CITY EXECUTIVE BOARD DECISIONS (MINUTES) AND SINGLE EXECUTIVE MEMBER DECISIONS (MINUTES)

59 - 72

City Executive Board decisions (Minutes)

- (1) Minutes of the meeting held on 23rd April 2012.
- (2) Minutes of the meeting held on 4th July 2012.

Single Executive Member decisions (Minutes)

- (1) Minutes of the Single Executive Member Decision meeting (Board Member – Corporate Governance and Strategic Partnerships) held on 29th May 2012.
- (2) Minutes of the Single Executive Member Decision meeting (Board Member – Housing) held on 22nd June 2012.

14 RECOMMENDATIONS AND REPORTS FROM SCRUTINY AND OTHER COMMITTEES

Appointments Committee – 2 July 2012

The Committee RECOMMENDS Council to alter the designation of Chief Finance (Section 151) Officer from the Executive Director, Organisational Development and Corporate Services (Jacqueline Yates) to the Head of Finance (Nigel Kennedy)

15 QUESTIONS ON NOTICE FROM MEMBERS OF COUNCIL

Questions on notice under Council Procedure Rule 11.10(b) may be asked of the Lord Mayor, a Member of the City Executive Board or the Chair of a Committee.

Questions on notice must, by the Constitution, be notified to the Head of Law and Governance by no later than 9.30am on Friday 13th July 2012.

Full details of any questions for which the required notice has been given will be circulated to Members of Council before the meeting.

16 STATEMENTS ON NOTICE FROM MEMBERS OF COUNCIL

Statements on Notice under Council Procedure Rule 11.10(b) may be made. Statements do not need to be directed to a specific Councillor.

Statements on notice must, by the Constitution, be notified to the Head of Law and Governance by no later than 9.30am on Friday 13th July 2012.

Full details of any statements for which the required notice has been given will be circulated to Members of Council before the meeting.

17 PETITIONS

None to be debated.

18 MOTIONS ON NOTICE

73 - 78

Council Procedure Rule 11.14 refers. The Motions (listed in the order received) that have been notified to the Head of Law and Governance by the deadline of 1.00pm on Wednesday 4th July 2012 are attached to this agenda.

19 REPORTS AND QUESTIONS ABOUT ORGANISATIONS THE COUNCIL IS REPRESENTED ON

20 APPOINTMENT OF INDEPENDENT MEMBERS FOR STANDARDS PURPOSES UNDER THE LOCALISM ACT

The Monitoring Officer will report orally on the outcome of the recruitment exercise for an Independent Person for standards/ Member Code of Conduct purposes as required by the Localism Act 2011.

21 ATTENDANCE MANAGEMENT POLICY AND PROCEDURE

79 - 110

The Head of Human Resources and Facilities has submitted a report which presents for approval and adoption a revised Attendance Management Policy and Procedure.

Council is asked:-

- (1) To approve with immediate effect the Attendance Management Policy and Procedure agreed with the trade unions as detailed at appendix A to the report;
- (2) To authorise the Head of Human Resources and Facilities to implement the policy and procedure within an appropriate time frame, make changes as required to put right any clerical mistakes or to reflect changes in the law and agree any changes to absence score intervention levels in consultation with trade unions.

22 COMMUNITY GOVERNANCE REVIEW - BLACKBIRD LEYS PARISH COUNCIL - REDUCTION IN MEMBERS

111 - 112

The Head of Law and Governance has submitted a report which asks Council to approve the final recommendation for the community governance review into the number of councillors on Blackbird Leys Parish Council.

Council is recommended to agree that the number of Councillors on Blackbird Leys Parish Council be reduced from 16 to 14 (7 in Blackbird Leys Parish Ward and 7 in Northfield Brook Parish Ward).

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

¹Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.